



Call for Expression of Interest for International Long-term Consultant

Dialogue for inclusive evidence-based policy development in Albania - A project funded by the European Union and jointly implemented by Co-PLAN, Institute for Habitat Development and the European Policy Center

Position title: International Expert on Capacity Development on European Union matters

Required Expertise areas: policymaking systems, policy research, policy analysis, policy dialogue, European Union enlargement agenda, European Union Integration of Eastern European candidate countries, Albanian politics and national strategy for development and integration, training and capacity development;

Assignment location: Tirana (Albania) and Brussels (Belgium)

Project title: Dialogue for inclusive evidence-based policy development in Albania

Organisation: Co-PLAN, Institute for Habitat Development

Contract duration: up to 38 months

Notice issued: May 13, 2020

Deadline for applications: May 31, 2020, 17:30.

Background Information on the Project

“Dialogue for inclusive evidence-based policy development in Albania’ (hereinafter referred to as **ideAL**) is an EU funded project jointly implemented by Co-PLAN, Institute for Habitat Development (Albania) and the European Policy Center (Belgium).

The project which started in January 2020, with a foreseen duration of 42 months, aims to contribute to the improvement of public policy dialogue in Albania, through strengthening policy dialogue in reform processes, and by facilitating engagement and dialogue between central and local state institutions and non-state actors. In more specific terms **ideAL** aims to **facilitate interaction and collaboration** between state actors and non-state actors and support structured and evidence-based policy dialogue in reform processes; **to establish a capacity development platform** to support non-state actors in areas related to public policy formulation, policy budgeting, implementation, monitoring, and evaluation; and, **to set up a communication and learning platform** on policy dialogue, to drive policymaking efforts, promote results, good practices, lesson learned, and continuous improvements.

The direct beneficiary and the main target group of the project are non-state actors including civil society organisation, think tanks carrying out policy analysis and advocacy on reform processes and EU, research institutes, independent researchers, journalists; and non-state actors including the



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Parliament of Albania and line Ministries, where sector reforms are being implemented and EU budget support is received, and the Ministry responsible for EU integration.

Description of the Position: International Long-term Consultant

Key Duties and Responsibilities

The International Long-term Consultant is expected to contribute to the project activities related to the capacity development, in consultation with the Project Manager, and in co-operation with the project beneficiaries, short-term project consultants and other key players. The role will include:

1. Contribute with input and comments to the drafting of the overall policy research, dialogue and advocacy agenda to be pursued by the project.
2. Contribute to the annual reviewing of the overall policy research, dialogue and advocacy agenda, on an annual basis, amounting to 3 (three) reviewing rounds.
3. Contribute with ideas to the process of developing a useful, accessible, and resourceful online platform architecture/structure.
4. Provide written publishable content for the online platform.
5. Assist in the process of conceptualising and operationalising three policy cycle capacity development workshops for the targeted non-state actors.
6. Contribute with advice and written comments to the process of developing an electronic practical kit of methodologies for policy research, monitoring, and advocacy;
7. Assist in the process of identifying networks in the Western Balkans (WeB), as potential partners for all professional exchange activities foreseen during the lifetime of the project.
8. Deliver scheduled training and provide continuous coaching to grantees in their policy dialoguing, advocacy, monitoring and research processes;
9. In the process of drafting of the ‘Communication and Visibility Plan’, contribute with advice on the most effective and feasible ways to communicate for impact with the European Union officials on matter related to the project mandate.
10. Contribute with information on useful European Union authorities, institutions and/or other necessary related entities, to be included in the “Who’s Who database/publication for Albania’s non-state policy actors”.

Key Qualifications Required

The International Long-term Consultant is expected to have:

- A higher education degree or qualification equivalent to a doctoral degree (PhD), in political/social science, or contemporary European political studies (30% of weighting criteria);
- Extensive professional experience of at least 10 years in areas of work related to capacity development, public policy research, EU integration of Western Balkans candidate countries, policymaking systems, policy research, policy analysis, policy dialogue, European Union enlargement agenda, Albanian politics and national strategy for development and integration, training and capacity development; (30% of weighting criteria);
- Varied portfolio of public policy research related to European Union matters in the form of policy papers, policy briefs, commentaries, discussion papers, etc. (30% of weighting criteria);
- Prior work experience in the region and familiarity with the delivery of international technical assistance projects; (10% of weighting criteria);

Remuneration

The successful candidate will be offered a Service Contract, and in return for the fulfilment of the Terms of Reference as specified in this Call for Expression of Interest.

Applications

All candidates wishing to respond to this call for expression of interest, are requested to send the following documents in English:

- A cover letter expressing your interest (written in English);
- A CV and two letters of references (in English);
- A copy of your academic diplomas;
- A financial offer;
- Portfolio of publications or published works authored or co-authored by the applicant.

Applications are accepted until May 30, 2020, 17:00h. Co-PLAN is an equal rights and opportunities employer. Only those who fulfil the requirements specified in this Call for Expression of Interest and Terms of References are encouraged to apply.

ONLY short-listed candidates will be contacted for the 2nd stage of the selection process. All expressions of interest are to be sent to: co-plan@co-plan.org and aida_ciro@co-plan.org .