



## Call for Expression of Interest for

### External Thematic Coaching/Support Expertise

**Dialogue for inclusive evidence-based policy development in Albania** - A project funded by the European Union and jointly implemented by Co-PLAN, Institute for Habitat Development and the European Policy Center

**Position title:** External Thematic Coaching/Support Expertise on policy dialogue and policy making

**Required Expertise areas:** policymaking systems, policy research, policy analysis, policy dialogue, European Union enlargement agenda, European Union Integration of Eastern European candidate countries, Albanian politics and national strategy for development and integration, training and capacity development;

**Assignment location:** Tirana (Albania) and Brussels (Belgium)

**Project title:** Dialogue for inclusive evidence-based policy development in Albania

**Organisation:** Co-PLAN, Institute for Habitat Development

**Contract duration:** up to 28 work days

**Notice issued:** September 29, 2021

**Deadline for applications:** October 29, 2021, 17:30. **Extended deadline: December 20, 2021**

#### Background Information on the Project

“Dialogue for inclusive evidence-based policy development in Albania’ (hereinafter referred to as **ideAL**) is an EU funded project jointly implemented by Co-PLAN, Institute for Habitat Development (Albania) and the European Policy Center (Belgium).

The project which started in January 2020, with a foreseen duration of 42 months, aims to contribute to the improvement of public policy dialogue in Albania, through strengthening policy dialogue in reform processes, and by facilitating engagement and dialogue between central and local state institutions and non-state actors. In more specific terms **ideAL** aims to **facilitate interaction and collaboration** between state actors and non-state actors and support structured and evidence-based policy dialogue in reform processes; **to establish a capacity development platform** to support non-state actors in areas related to public policy formulation, policy budgeting, implementation, monitoring, and evaluation; and, **to set up a communication and learning platform** on policy dialogue, to drive policymaking efforts, promote results, good practices, lesson learned, and continuous improvements.

The direct beneficiary and the main target group of the project are non-state actors including civil society organisation, think tanks carrying out policy analysis and advocacy on reform processes and EU, research institutes, independent researchers, journalists; and non-state actors including the



This project is funded  
by the European Union.

Parliament of Albania and line Ministries, where sector reforms are being implemented and EU budget support is received, and the Ministry responsible for EU integration.

In the process, non-state actors will be supported with capacity development and knowhow based on the domestic context. To this end, a number of case studies extracted from important key reform processes in the country will be developed and availed to the beneficiary non-state actors.

**Description of the Position:** External Thematic Coaching/Support Expertise on policy dialogue and policy making

### **Key Duties and Responsibilities**

External Thematic Coaching/Support Expertise is expected to contribute to the project activities related to the development and documentation of case studies in a policy dialogue and policy making context, in consultation with the Project Manager, and in co-operation with the project beneficiaries, short-term project consultants and other key players. The role will include:

1. Contribute to the case study selection process – at least 5.
2. Collect and organize base material including documents, presentations, events etc., for all 5 case studies.
3. Develop a time line, with references to documents and a clear overview actors – resulting in a case study specific written material of <i>5 pages</i>
4. Develop each case study in close consultation with the project team and involved actors.
5. Consult, review and finalise all case studies (5).

### **Key Qualifications Required**

The External Thematic Coaching/Support Expertise is expected to have:

- A higher education degree or qualification equivalent to a doctoral degree (PhD), in political/social science, or contemporary European political studies (30% of weighting criteria);
- Extensive professional experience of at least 10 years in areas of work related to capacity development, public policy research, EU integration of Western Balkans candidate countries, policymaking systems, policy research, policy analysis, policy dialogue, European Union enlargement agenda, Albanian politics and national strategy for development and integration, training and capacity development; (30% of weighting criteria);
- Varied portfolio of public policy research related to European Union matters in the form of policy papers, policy briefs, commentaries, discussion papers, etc. (30% of weighting criteria);
- Prior work experience in the region and familiarity with the delivery of international technical assistance projects; (10% of weighting criteria);

### **Remuneration**

The successful candidate will be offered a Service Contract, and in return for the fulfilment of the Terms of Reference as specified in this Call for Expression of Interest.

### **Applications**

All candidates wishing to respond to this call for expression of interest, are requested to send the following documents in English:

- A cover letter expressing your interest (written in English);

- A CV and two letters of references (in English);
- A copy of your academic diplomas;
- A financial offer;
- Portfolio of publications or published works authored or co-authored by the applicant.

Applications are accepted until December 20, 2021, 17:00h. Co-PLAN is an equal rights and opportunities employer. Only those who fulfil the requirements specified in this Call for Expression of Interest and Terms of References are encouraged to apply.

ONLY short-listed candidates will be contacted for the 2<sup>nd</sup> stage of the selection process. All expressions of interest are to be sent to: [co-plan@co-plan.org](mailto:co-plan@co-plan.org) and [aida\\_ciro@co-plan.org](mailto:aida_ciro@co-plan.org) .