



Job Announcement

Environment Expert

Co-PLAN is a non-profit organization that has contributed to sustainable development by enabling good urban and regional governance, tackling key environmental issues, developing civil society, impacting policies, and promoting community participation since 1995.

At the core of Co-PLAN's activity is the work with people and institutions, to foster tangible social transformation and positive change on the ground by inducing change-driving knowledge in our society for smart management of our habitat. Co-PLAN fulfills this mission through means of pilot activities and advisory services financed by national and international institutions and direct involvement with communities, local government units and other non-governmental organizations in the field of urban and regional management, environmental management, and municipal finance.

Given the focus on urban and natural environmental management waste management, we are currently seeking a talented, experienced professional in this field, to become part of the Co-PLAN, Institute for Habitat Development team.

Main Tasks and Responsibilities, comprise direct engagement with Co-PLAN Environment Unit for the implementation of activities and projects, consisting as following:

- Assisting on Project Implementation and Reporting
- Assisting on sub-grantee management, capacity building
- Intermediate knowledge on waste management, alternative fuels, decarbonization.
- Comfortable with public consultation, presenting and communication
- Environmental Legislation (National and EU Directives)
- Should be able to conduct and deliver thematic articles both in Albanian and English regarding recent developments/topic in the realm of environment.
- Assistance to the research team during site activities and policy writing on themes pertinent to Environment;

Qualifications and Skills:

- MSc degree in Environmental Engineering or related environment sciences;
- A minimum **3 years** of proven professional experience linked with environment (public, private or civil society sectors)
- Fluent communication and qualitative writing skills in English and Albanian;
- Good organization and facilitation skills for conferences, meetings, workshops;
- Excellent working competences on Office package



- An added value to the applicant would be basic to intermediate skills on project acquisition, GIS, InDesign, etc.

Application procedure

To apply for this position please send the following:

- CV (euro-pass) and a letter of reference (in English);
- Your most recent/decent publication/article (in English or Albanian);

Applications are accepted until **May 6th 2022, 15:00h.**

Co-PLAN, Institute for Habitat Development is an equal rights and opportunities employer. Short-listed candidates will be contacted for the 2nd stage of the selection process by May 13, 2022.

All applications are to be sent to: co-plan@co-plan.org,