**Request for Expression of Interest**

Development of the architecture for a structured database of public data on revenues and expenditures of Albanian Municipalities and integration within the existing database.

**Description of the company**

Co-PLAN is a non-profit organisation aiming to contribute to sustainable development through good urban and regional governance, tackling key environmental issues, promoting civil society, policy influencing, and promoting community participation since 1995. At the core of Co-PLAN's activity is working with people and institutions to foster tangible social transformation and positive change on the ground by inducing change-driving knowledge in our society for smart management of our habitat. Co-PLAN fulfils its mission through pilot activities and advisory services financed by national and international institutions and direct involvement with communities, local government units and other non-governmental organisations in urban and regional management, environmental management, and municipal finance.

**Description of the task:**

Co-PLAN is announcing a call for Expression of Interest to design the architecture for a database on public data on revenues and expenditures of Albanian municipalities and integration with the existing database. For an overview of the local finances, the platform refers to [www.financatvendore.al](http://www.financatvendore.al)

In 2015 Co-PLAN established the first open database regarding local finances data (revenues and expenditures) for 61 municipalities in the country with the Ministry of Finance (MoF) collaboration. The database has been updated quarterly with data on revenues and expenditures, municipal finances reports and other related documents. However, in a dynamic context characterising local government units and ensuring consistency of the published datasets, the architecture for a structured database building on publicly available raw data (published monthly from MoFE) must be integrated into the existing database ([www.financatvendore.al](http://www.financatvendore.al)). In addition, the potential winner will be assigned the platform maintenance over a defined period.

**The applicant**

Under this call for expression of interest, we invite all interested individuals and/or companies to present in writing their interest in the proposed task.

The applicant must have previous experience in database architecture design and management.

**The timeline**

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| Step 1: Expression of interest | October 28, 2022, at 17:00h |
| Letter of interest to be sent to: [co-plan@co-plan.org](mailto:co-plan@co-plan.org) |
| Step 2: Evaluation and invitation of potential individuals/companies for the realisation of the task | November 2, 2022  Only the shortlisted will be contacted. |
| Step 3: Presentation of the scope of work and terms of reference | November 4, 2022 |
| Step 4: Deadline for the presentation of technical and financial proposal | November 18, 2022, at 17:00h  Technical and financial proposals are to be sent to: [co-plan@co-plan.org](mailto:co-plan@co-plan.org) |
| Step 5: Notification of the applicants on the results of selection procedures. | November 22, 2022 |