



Environment Expert

At the core of Co-PLAN's activity is the work with people, organizations and institutions both in Albania and Western Balkans to foster tangible social transformation and positive change. Green Transition, Pollution, Climate Change and Ecosystem-based management and governance of our habitat are some of the thematic areas whereas Co-PLAN fulfills its mission through pilot activities, research, advisory services, sub-granting etc.

Co-PLAN's Environment Unit is currently seeking a talented and experienced environmental professional to become part of the team.

Main Tasks and Responsibilities, comprise direct engagement with Co-PLAN Environmental Unit for the implementation of:

- Research and acquisition
- Expertize for one of the Green Agenda pillars
- Sub-grantee management (thematic and administrative support)
- Capacity building
- Site monitoring practices (air, noise, ecosystem services)

Qualifications and Skills:

- MSc. degree in a relevant field of environment;
- At least **3 years** of proven professional experience linked with environment
- Fluent communication and qualitative writing skills in English and Albanian;
- Good organization and facilitation skills for conferences, meetings, workshops, networking etc;
- Excellent working competences on Office package (Word, Excel, PowerPoint)
- Asset for each candidate with high working skills on programs such as GIS, AutoCad, Canva, Trello etc

Application procedure

To apply for this position please send in pdf only the following:

- CV in English (euro-pass format, one reference included, links of publications and/or products)
- Annex 1: Diplomas and Certificates (scan in pdf)

Co-PLAN, Institute for Habitat Development shall evaluate the applications on a case by case basis, whilst only short-listed candidates will be contacted for a dedicated interview as part of the 2nd stage of the selection process.

All applications are to be sent to:
co-plan@co-plan.org and rodion_gjoka@co-plan.org

* All application will be treated with strict confidentiality in compliance with Law No. 9887/2008 "On the Protection of Personal Data"