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| **Project Title:** | Supporting Environmental Civil Society Organizations 2024 – 2027  (Green-AL II) |
| **Subject of the contract:** | Printing of publications and awareness-raising materials for Green AL II project activities and deliverables |
| **Contracting Authority:** | Co-PLAN, Institute for Habitat Development |

**TENDERER’SINFORMATION**

Submitted by:

|  |  |
| --- | --- |
|  | **Entity or entities submitting this tender** |
| **Tenderer** |  |

Contact person:

|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **e-mail** |  |

**TENDERER’S STATEMENT**

I, the undersigned, being the authorised signatory of the above tenderer, hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender dossier for the tender procedure referred to above. We offer to provide the services requested in the tender dossier on the basis of the following documents:

* Financial offer

In addition to that we confirm that our we are fully eligible for providing services. We confirm that we are not in any of the situations that would exclude us from competing in this tender.

**TECHNICAL OFFER**

As specified in the simplified tender dossier for supply tender.

**FINANCIALOFFER**

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| --- | --- | --- | --- | --- | --- | --- |
| No | Items | Minimum Specifications Required | Unit | Approx. quantity | Approx. No. of Pages | Price/Unit(euro) without VAT |
| 1 | Pen/Pencils | With project logo | Piece | Around 250 | n/a |  |
| 2 | Pen/Pencils | With project logo Eco-Friendly/recycled materials | Piece |  |
| 3 | Folders | Standard folder with project logo (closed and with the possibility to hold A4 sheets/documents), back & front | Piece | Around 250 | n/a |  |
| 4 | Folders | Standard folder with project logo (closed and with the possibility to hold A4 sheets/documents), back & front, Eco-Friendly/recycled materials | Piece |  |
| 5 | Notebook | Dimensions A5, paper 150g, Cover 200g | Piece | Around 250 | Up to 20 pages |  |
| 6 | Notebook | Dimensions A5, paper 150g, Cover 200g, Eco-Friendly/recycled materials | Piece | Up to 20 pages |  |
| 7 | Factsheets | Dimensions A4, paper 200g | Piece | Around 250 | 1 page (front and back) |  |
| 8 | Factsheets | Dimensions A4, paper 200g, Eco-Friendly/recycled materials | Piece | 1 page (front and back) |  |
| 9 | Infographic postcards | Dimensions A5, paper 250-300 g | Piece | Around 250 | 1 page (front and back) |  |
| 10 | Infographic postcards | Dimensions A5, paper 250-300 g, Eco-Friendly/recycled materials | Piece | 1 page (front and back) |  |
| 11 | Publications (reports/policy papers) | Dimensions A4/A5, paper 150g | Piece | Around 100 | 100 pcs x (10-50 pages) |  |
| 12 | Publications (reports/policy papers) | Dimensions A4/A5, Recycled material, paper 150g | Piece | 100 pcs x (10-50 pages) |  |
| TOTAL PRICE/UNIT (for the products with recycled materials) | | | | | |  |
| TOTAL PRICE/UNIT (for the products with non-recycled materials) | | | | | |  |

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| --- | --- | --- | --- |
| Budget line | Unit | Unit Value | Total Budget |
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| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Date** |  |